

Remington Homeowners Association

Tree Cutting Request Form

Please email completed form with any necessary attachments, to:

acc@remingtonhoa.com and james@aroundtheclockinc.com

Or mail/fax to: Around the Clock Inc., 716 West Meeker St. Suite 101, Kent, WA 98032 Fax: 253-852-1417

Please fill out form completely – your request cannot be processed until it is complete. Please make a copy for your records.

Please Read Below prior to continuing with form

- Review the [Tree Preservation Policy](#)
- Alterations to approved project plans require Board approval PRIOR TO commencing work.
- It is the homeowner's responsibility to notify the Board within 30 days after completion, so a follow-up verification visit (if needed) can be scheduled.
- Violation process may be initiated if Board is not notified of project completion.

CONTACT INFORMATION *If Division/Lot# is not known, please see [Lot Numbers](#) on website

Name:		Date Submitted:	
Address:		Email:	
Div/Lot#:	*	Phone # :	

Estimated Time Frame:	Start Date	End Date
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Instructions:

Describe, below, the reason for wanting the tree(s) to be cut or removed, and the total quantity. Show on an attached plot plan (hand or computer drawn) the location, type and size of each tree. If you have one, attach a certified arborist's statement that the tree is diseased, dying, or otherwise in danger of falling. **It is the responsibility of the homeowner to verify/obtain any permits required by King County.**

Have You Discussed This Project With Your Neighbors?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	check appropriate box
Their Comments:			

<input type="checkbox"/>	Required Response. This is my electronic signature. I agree to adhere to the Tree Preservation Policy and the terms above, and certify that any information I provided is accurate, up to date and complete.
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For RHOA Board use only:

****Note:** An approved Request is valid for 9 months from approval date.

<input type="checkbox"/> Approved	<input type="checkbox"/> Denied	Initials:	Signature:	**Date:
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Board Comments:
